

# Trinity Ballet Academy

1981 Central Ave., McKinleyville, CA 95519  
(707) 839-1816



Class Student Will Attend \_\_\_\_\_

## “Registration Form “

“Ballet Year” Non-refundable registration Fee is \$50.00.

Ballet Year is from Monday,, September 10, 2018 through Saturday, June 8, 2019.

Student Name \_\_\_\_\_ Age (as of Sept. 1) \_\_\_\_\_

Phone: Home: \_\_\_\_\_ Work: \_\_\_\_\_ Cell: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Email address \_\_\_\_\_

Emergency Contact: \_\_\_\_\_

Parents or Guardians (Names of both) \_\_\_\_\_

Billing address if different from above: \_\_\_\_\_

Father’s place of employment: \_\_\_\_\_ Telephone: \_\_\_\_\_

Mother’s place of employment: \_\_\_\_\_ Telephone: \_\_\_\_\_

Student Disabilities: \_\_\_\_\_

I do understand that tuition is charged by the ballet year ( Sept. 10, 2018 –June 8, 2019) and not by the month. As a courtesy, the studio offers the option to pay the annual tuition in 9 monthly installments but only for students enrolled at start of the “ballet year”. If that option is chosen the monthly tuition installment is due the first class of each month and is late after the 10<sup>th</sup> day of each month. **An automatic late charge of \$10.00 is applied if tuition installment is late. If monthly installments are more than 30 days past due the student will not be permitted to return to class until full payment is made. If this happens more than once the installment plan option will be revoked. Last installment is due May 10. If the student’s tuition installment is not paid by the May due date, the student will not be permitted to perform in the June recital.**

I understand that Trinity Ballet Academy follows the McKinleyville School District holiday break schedule, and that these breaks are factored in when annual tuition is set. Therefore, monthly installment payments remain the same regardless of any breaks. I may pay the year in full at registration (receive a 10% discount if paid by August 1, 2018 and 5% if paid by Sept.10, or pay bi-annually and receive a 5% discount per semester. First semester is due by Sept. 10, 2018. Second semester is due by Jan.25, 2019.

**\* I understand that installments are a courtesy and must be paid on time and that T.B.A. does not mail invoices. I also accept that all missed classes are forfeited.** I have read Trinity Ballet Academy’s registration form and enclosed policies and accept the policies. Please initial \_\_\_\_\_

I hereby give my consent for (student name) \_\_\_\_\_ to participate in dance lessons and performances. I understand that ballet ,like any athletic activity, is physically challenging and that sometimes injuries occur. I hereby release and discharge Trinity Ballet Academy LLC, Greta Leverett (owner), and her employees from all liabilities

arising out of, or in connection with participation in dance lessons and performances.

\* Signed (Parent/ Guardian) \_\_\_\_\_



THIS IS YOUR COPY TO KEEP

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Class Student Will Attend \_\_\_\_\_

### Trinity Ballet Academy Policies \* Please note new recital policy!!

2018/2019 annual program term is from Monday, September 10, 2018 to Saturday, June 8, 2019

\*Yearly Registration fee is \$50.00 (non-refundable), which is due with the registration form.

1. Enrollment is based on an annual payment plan (Sept.-June). Continued attendance is essential for maintaining class progression and is necessary for improving and maintaining each dancer's technique. "Taking time off from classes" is not permitted unless the student has prior approval or extenuating circumstances. If a student stops taking classes for more than 3 weeks and wants to return during the ballet year (Sept.-June), a new registration will have to be paid to re-enroll. Class sizes are limited and we cannot hold a spot open for more than 3 weeks.
2. Trinity Ballet Academy is a "School of Dance." **The studio will be closed on all official holidays.** These holiday breaks are not considered "missed classes" and are taken into consideration when the annual tuition is set. The ideal way to pay your tuition is in full for the annual program. There is a 10% discount if paid by August 1, 2018 and 5% if paid by Sept 10 or pay bi-annually and receive a 5% discount per semester. First semester pay due by Sept 10, 2018. Second semester payment due by Jan.25, 2019. The other option is to break down the annual tuition into **9 installments. This monthly installment payment stays the same regardless of any holidays or missed classes** and is only offered for students enrolled at start of the "ballet year". The studio has a separate summer session.
3. **Tuition installments are due on the 1<sup>st</sup> day of the month and are delinquent after the 10th day of the month.** If tuition installment is 30 days or more late, the student may not continue to take class until it is paid. If this happens more than once the monthly installment plan will be revoked, There will be an automatic \$10.00 fee for all late tuition installment payments and a \$25.00 fee for all returned checks. TBA does not mail invoices, so please make note of due dates. Last installment is May 10 and must be paid for student to perform in June recital. **There are no credits or refunds for missed classes. Missed classes are forfeited. but as a courtesy, for extended absence due to illness only, students may make up class in a compatible class if one is available. The class must be made up within a month.**
4. Students have the opportunity to participate in the studio's June recital. The purpose of the recital is to provide the students with an opportunity to learn performance skills and share with the community how they have progressed as dancers. **There are extras involved with the recital event.** All those attending the recital, must pay to watch the performance as the facilities and the production costs are quite expensive. Dancers are not obligated to be in the recital. The cost of the costumes ranges from \$75-\$100 per costume and it is the parent's responsibility to pay for the costume by the given deadline, which is in February. **\*\*Also, at least an hour of parental volunteer support is required for the recital to be successful.** If a parent or family member is not able to volunteer an opt out fee of \$25 is required.
5. Class Observation: Parents may observe during the last 15 minutes of first class of the month only. In April, May and June, there are no parent observation days as students are rehearsing for the recital and dances are to be a surprise
6. T.B.A. has many students. We ask that students not personally approach the director for donations to activities they are involved in. If you would like a donation for your child's organization, please have an adult contact the studio. There is a maximum number of donations that T.B.A. can contribute to annually.
7. It is the goal of T.B.A. to provide a professional, fun, and safe environment for students to learn to dance. All members of Trinity Ballet, including students and parents, must treat each other with

respect. Negative and/or rude behavior will not be tolerated. Cross training with other local ballet studios is strongly discouraged, as it can be confusing to the student.\*We reserve the right to refuse service.